

## Yondr Singapore Pte Ltd

### INVOICE INFORMATION REQUIREMENTS

Please ensure the invoice submitted contains the following information.

**Incorrect invoices will be rejected.** Do not combine multiple invoices into a single PDF.

#### General requirements

- Your company name, address and payment instructions
- Your company GST identification number
- Invoice must contain the correct Yondr company with the correct registered address, please see below:

Company name	Address	GST registration nr.	Company registration nr.
Yondr Singapore Pte. Ltd.	77 Robinson Road, #13-00 Robinson 77, Singapore 068896	201931843G	201931843G
Yondr APAC Holdings Pte. Ltd.	77 Robinson Road, #13-00 Robinson 77, Singapore 068896	TBA	202028971G

- The invoice number
- The invoice date
- **Purchase order number (PO) or subcontract number and buyer's name**
- The date on which the goods or services were supplied
- The quantity and type of goods supplied
- The nature and type of services supplied
- The location of where goods or services were supplied



Invoice will be rejected if not included!

#### VAT requirements

- The price per piece or unit, excluding GST
- Any reductions that are not included in the price
- The GST tariff that has been applied
- The cost (the price excluding GST)
- In case of advance payment: the date of payment, if this is different from the invoice date
- The amount of GST
- If there is no VAT applied on the invoice, please provide written explanation why JCT not applied
- Please check with your tax consultant whether there is a permanent establishment created by supplying services to Yondr and any tax obligations which need to be charged to Yondr.

Please send invoice to [apsq@yondrgroup.com](mailto:apsq@yondrgroup.com) and include the buyer/purchaser in CC.  
Please send only ONE invoice per mail.